



## Verification Worksheet – Dependent V1

**Academic Year 2024-2025**

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law states that before offering Federal Student Aid, we must ask you to confirm the information you reported on your FAFSA. To verify that you provided accurate information, we compare your FAFSA with the information on this institutional verification form and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification form, attach any additional required documents, and submit them to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

**Return this completed form to:**  
Office of Financial Aid & Scholarships  
University of Minnesota Crookston  
4 Hill Hall  
2900 University Ave  
Crookston, MN 56716

**Questions?**  
Ph: 218-281-8550  
[umc-fa@umn.edu](mailto:umc-fa@umn.edu)

### Student Information

Full Name		Birthdate	Social Security Number
Address (street, PO box, city, state, ZIP)			
Student ID Number	Contact Phone Number	UMC email	

### Family Information

List below the people in the parents' household. Include:

- **Yourself.**
- **Your parent(s)** (including a stepparent) even you don't live with the parents.
- **Your parents' other children** if they will provide more than half of their support from July 1, 2024, through June 30, 2025, or if the other children would be required to provide parental information if they were completing a FAFSA for 2024–2025. Include children who meet either of these standards even if the children do not live with the parents.
- **Other people if they now live with your parents** and your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

If more space is needed, provide a separate page with the student's name and ID number at the top.

First and Last Name	Age	Relationship to student
		<i>Self</i>

**Student Financial Information – Please check one box below.**

**IRS Direct Data Exchange (DDX)** – If you successfully linked to IRS when you completed the FAFSA and transferred your 2022 tax information, check this box.

**IRS Tax Return Transcript or Signed 1040 Tax Return, including schedules, if applicable - Attached.**  
See instructions on requesting the IRS transcript below.

**Nontax Filers**

You have not and were not required to file a 2022 Federal Income Tax Return. List your employer(s) and 2022 income on the table below. **Attach a copy of your W-2(s).**

Employer's Name	2022 Amount Earned	W-2 Attached
	\$	
	\$	
	\$	

**I did not work in 2022**

**Parent Financial Information – Please check one box below.**

**IRS Direct Data Exchange (DDX)** – If you successfully linked to IRS when you completed the FAFSA and transferred your 2022 tax information, check this box.

**IRS Tax Return Transcript or Signed 1040 Tax Return, including schedules, if applicable - Attached.**  
See instructions on requesting the IRS transcript below.

**Nontax Filers**

You have not and were not required to file a 2022 Federal Income Tax Return. List your employer(s) and 2022 income on the table below. **Attach a copy of your W-2(s).**

Employer's Name	2022 Amount Earned	W-2 Attached
	\$	
	\$	
	\$	

**I did not work in 2022**

**How to request a copy of your IRS Tax Return Transcript:**

**Get Transcript by MAIL:** go to [www.irs.gov](http://www.irs.gov) and click "Get Your Tax Record." Click "Get Transcript by MAIL." Make sure to request IRS tax Return Transcript and **NOT** IRS Tax Account Transcript.

**Get Transcript ONLINE:** go to [www.irs.gov](http://www.irs.gov) and click "Get Your Tax Record." Click "Get Transcript ONLINE." You will need to create an account by selecting "Create Account."

**Automated Phone Request:** 1-800-908-9946

**Paper Request Form:** IRS Form 4506-T

**Certifications and Signatures**

**You (and your parent) are required to sign and date this certification section.** Signatures must be hand-signed in blue or black ink. By signing this form, I/we certify that all the information I/we have reported on this form to qualify for federal student aid is complete and correct.

Student Signature	Date
Parent Signature	Date