



Verification Worksheet – Dependent V5

Academic Year 2024-2025

Your 2024–2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided accurate information, we will compare your FAFSA with the information on this institutional verification form and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification form, attach any additional required documents, and submit them to us in person or via mail. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Return this completed form to:

Office of Financial Aid & Scholarships
University of Minnesota Crookston
4 Hill Hall
2900 University Ave
Crookston MN 56716

Questions?

Ph: 218-281-8550

umc-fa@umn.edu

Student Information		
Full Name	Birthdate	Social Security Number
Address (street, or PO box, city, state, ZIP)		
Student ID Number	Contact Phone Number	UMC Email
Identity and Statement of Educational Purpose – ** This section is to be completed at Crookston or with a notary public. **		
<p>If you are unable to appear in person at University of Minnesota Crookston to verify your identity, you must provide:</p> <p>(a) A copy of the valid government-issued photo identification (ID), such as but not limited to a driver’s license, other state- issued ID, or passport; and</p> <p>(b) The original notarized Statement of Educational Purpose provided below.</p> <p>Statement of Educational Purpose - I certify that I _____ am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending <u>University of Minnesota Crookston</u> for 2024-2025.</p> <p>Signature _____ Student ID Number _____ Date _____</p>		
<p>Notary’s Certificate of Acknowledgement</p> <p>Notary Printed Name _____ Notary Signature _____ Date _____</p> <p>Notary Stamp/Seal: _____ My Commission expires on _____</p>		

Family Information

List below the people in the parents' household. Include:

- **Yourself.**
- **Your parent(s)** (including a stepparent) even you don't live with the parents.
- **Your parents' other children** if they will provide more than half of their support from July 1, 2024, through June 30, 2025, or if the other children would be required to provide parental information if they were completing a FAFSA for 2024–2025. Include children who meet either of these standards even if the children do not live with the parents.
- **Other people if they now live with the parents** and the parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2025.

If more space is needed, provide a separate page with the student's name and ID number at the top.

First and Last Name	Age	Relationship to student
		<i>Self</i>

Student Information – please check one box below

IRS Direct Data Exchange (DDX) – If you successfully linked to IRS when you completed the FAFSA and transferred your 2022 tax information, check this box.

IRS Tax Return Transcript or Signed 1040 Tax Return, including schedules, if applicable - Attached.
See instructions on requesting the IRS transcript below.

Nontax Filers

You have not and were not required to file a 2022 Federal Income Tax Return. List your employer(s) and 2022 income on the table below. **Attach a copy of your W-2(s).**

Employer's Name	2022 Amount Earned	W-2 Attached
	\$	
	\$	

I did not work in 2022

Parent Financial Information – Please check one box below.

IRS Direct Data Exchange (DDX) – If you successfully linked to IRS when you completed the FAFSA and transferred your 2022 tax information, check this box.

IRS Tax Return Transcript or Signed 1040 Tax Return, including schedules, if applicable – Attached.
See instructions on requesting the IRS transcript below.

Nontax Filers
You have not and were not required to file a 2022 Federal Income Tax Return. List your employer(s) and 2022 income on the table below. **Attach a copy of your W-2(s).**

Employer's Name	2022 Amount Earned	W-2 Attached
	\$	
	\$	

I did not work in 2022

How to request a copy of your IRS Tax Return Transcript:
Get Transcript by MAIL: go to www.irs.gov and click "Get Your Tax Record." Click "Get Transcript by MAIL." Make sure to request IRS Tax Return Transcript and **NOT** IRS Tax Account Transcript.
Get Transcript ONLINE: go to www.irs.gov and click "Get Your Tax Record." Click "Get Transcript ONLINE." You will need to create an account by selecting "Create Account."
Automated Phone Request: 1-800-908-9946
Paper Request Form: IRS Form 4506-T

Certifications and Signatures

You (and your parent) are required to sign and date this certification section. Signatures must be hand-signed in blue or black ink. By signing this form, I/we certify that all the information I/we have reported on this form to qualify for federal student aid is complete and correct.

Student Signature	Date
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Parent Signature	Date
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